



**Military Family Resource Centre Meaford**  
**Registration Form**  
 [CONFIDENTIAL]

**Volunteer Services**

Tel: (519) 538-1371 ext 6509 Fax: (519) 538-6674

Name: \_\_\_\_\_

Last Name: _____	First Name: _____
Address: _____	
Home Tel: _____	Work Tel: _____ Ext: _____
Email: _____	

Occupation: _____
Languages spoken: _____
Work Experience: _____
Volunteer Experience: _____
How did you hear about the Military Family Resource Centre? _____
Have you ever worked as a volunteer at another Military Family Resource Centre? _____ If Yes, where and in what capacity? _____ _____ _____

AVAILABILITY	SUN	MON	TUE	WED	THU	FRI	SAT
Morning	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]
Afternoon	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]
Evening	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]

Please indicate what services you would require in order to facilitate your volunteer tasks (i.e. transportation, childcare) _____ _____ _____
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Signature of Volunteer: \_\_\_\_\_ Date: \_\_\_\_\_

**The purpose of the collection of information is strictly for volunteer management.  
 This is in accordance with the Privacy Code.**



## Registration Reference Form

[CONFIDENTIAL]

MFRC Volunteer Services

Tel: (519) 538-1371 ext. 6509 Fax: (519) 538-6674

References may be required due to the sensitive nature of some of the volunteer assignments.  
I agree to have the following references contacted by MFRC Volunteer Services

Name: _____ _____	Name: _____ _____
Address: _____ _____ _____ _____	Address: _____ _____ _____ _____
Telephone: _____	Telephone: _____
Relationship: _____	Relationship: _____

**Emergency contact**

Name: \_\_\_\_\_ Tel: \_\_\_\_\_ Relationship: \_\_\_\_\_

Would you consent to a Criminal Records Check for offences relevant to the volunteer position?

[ ] yes [ ] no

Signature of Volunteer: \_\_\_\_\_ Date: \_\_\_\_\_



Military Family Resource Centre Meaford  
Land Forces Central Area Training Centre  
R.R.#1, Meaford, Ontario N4L 1W5  
Phone: (519) 538-1371 Ext. 6509

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## Code of Ethics

**All employees/volunteers are expected to meet and follow the Family Resource Centre's standards of conduct.**

- They shall fulfill their obligations and responsibilities with integrity.
- They shall serve participants in a conscientious and efficient manner.
- They shall protect the privacy of those who use the Centre and hold in confidence all professionally acquired information concerning community participants, staff, board members and volunteers. They shall disclose such information only when legally or professionally obligated to do so.
- They shall treat their co-workers with respect and work co-operatively with them.
- They shall treat the Military Family Resource Centre Meaford, its services and programs with dignity and respect, and conduct themselves in a manner conducive to the well-being of the Centre.

I, \_\_\_\_\_, have read, understood and agree to abide by the provision of the Military Family Resource Centre Meaford's code of ethics.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

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## Oath of Confidentiality

I, \_\_\_\_\_, hereby undertake as part of the condition of my volunteer placement, to keep in strict confidence any information concerning the participants of Military Family Resource Centre Meaford programs and services or any other agency that I may have knowledge of.

I will not engage in discussion of situations or cases within or outside of the Centre except on a need-to-know basis as is required for the appropriate conduct of the Military Family Resource Centre Meaford's business. I also undertake that I will never remove any confidential written material of any kind from the premises of the Centre unless under an expressed request to do so.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date



## Interest Inventory

### MFRC Volunteer Services

Things I enjoy doing	Sometimes	Often	Never
Reading and writing			
Organizing special events			
Public speaking			
Meeting new people			
Entertaining			
Clerical/Office Support			
Peer Support			
Computer Support			
Desk top Publishing			
Drawing/Painting			
Creative Displays/boards			
Friendly visiting			
Research and analysis			
Sports			
Finance/Budget Management			
Library Management			
Building objects/repair work			
Teaching/Workshops			
Fundraising			
Decorating/Set-up			
Board/Committees			
Child Care			
Working with youth			
Working with children			
Other (specify):			
Other (specify):			
Other (specify):			

**Placement Suggestions / Comments:**