



The CF commitment is to...

provide services for the well-being of CF members and their families;

assist in reducing the impact created by frequent postings on the social and educational integration and stability of CF members and their families; and

take measures (through the CF family network) to reduce the impact of long and frequent periods of family separation.



Family Care Plan Family Care Assistance Emergency Childcare Services



Family Care Plan (FCP)

This is a new requirement administered by the local unit. The FCP is designed to ensure that all CF members have a plan in place to care for their family in the event of either an emergency callout or planned deployment. The form is designed to assist members in creating their Family Care Plan and ensure they consider all the people for whom financial, health care, family or other support is normally provided.

The FCP is not a legally binding contract but rather an exchange of information between the member and the CO, designed to assist in improving individual and unit operational effectiveness.

All CF members MUST complete the FCP form DND 2267. If required, Canadian/Military Family Resource Centres (C/MFRCs) will assist in finding a caregiver.

The Family Care Plan:

- is kept on the member's personal file
- is protected in accordance with the Privacy Act.
- makes Commanding Officers aware of any potential difficulties members may encounter when faced with a deployment

Members should:

- review and amend their Family Care Plan when
 - initially reporting to their new unit;
 - their family situation changes; and
 - during the deployment preparation process.
- indicate whether they intend to share their plan with the local C/MFRC



Family Care Assistance (FCA)

Effective since 1 April 2000, FCA is administered by local unit, it is designed to help CF members offset increases in their normal costs for family care when service requirements necessitate members to be absent from their home unit for 24 hours or longer.

Family Care Assistance is:

- a taxable benefit, it will provide a total of \$75.00 per day for a maximum of 14 days if informed inside 48 hours of a deployment (not training) and \$25.00 a day for cost exceeding the normal family care cost
- limited to those occasions when service requirements are the sole cause of the absence of 24 hours or more
- available to single members and service couples of the Regular Force and Primary Reserve on Class B or Class C service
- assists with family care costs not only child care costs
- not available if incremental costs are covered through another benefit (e.g. emergency childcare services)

Members should:

- submit claim through their unit orderly room
- include receipts for the amount paid and include
 - name of the caregiver
 - dates of employment

Emergency Childcare Services (ECS)

Administered by the local C/MFRC, the ECS provides timely, affordable and regulated childcare for members in times of an emergency. ECS also provides a resource to parents who require short and longer-term care by maintaining a list of regulated and/or approved local childcare providers.



Emergency Childcare Service is available under the following circumstances:

- when the CF member is employed/deployed away from home and the spouse/caregiver is unavailable due to illness or any other family emergency;
- when the CF member is required to report for duty on short notice and the spouse/usual caregiver is unavailable;
- when a single parent or both parents are CF members and they are unable to access the regular childcare provider in a deployment/emergency situation
- when there is illness of a child that would prevent a parent from accessing regular arrangement for care at a time when the CF member's presence at work is critical to the military operation;
- when there is a need for respite childcare due to the total family situation, including the CF member's work commitments; and
- when there are other circumstances not covered in the above and childcare is believed to be the solution to the problem. In such cases, the Emergency Childcare Coordinator (ECC) at the local MFRC must give approval in consultation with the Director Military Family Services (DMFS).

Funding of emergency childcare is available up to 72 hours to all CF members and their spouses through the Emergency Childcare Coordinator at the C/MFRC. Under certain circumstances, additional funding may be available. This service is not available if incremental costs are covered through Family Care Assistance.

Members are expected to:

- have a regular childcare plan, including a back-up plan, in effect to cover childcare during regular working hours
- have a Family Care Plan (FCP) in place in the event of an emergency or planned deployment